

SOLE PROPRIETOR FIRM NAME CHANGE REQUEST

- All firm name changes must be approved by the Board before implementation and before renewal. **Do not submit your renewal form until after the firm name change is approved by the Board.**
- Along with this form, please submit a copy of the **Articles of Incorporation** or **Certificate of Authority** from the Minnesota Secretary of State showing the name change.
- If your firm's legal form is changing, don't use this form; instead submit a new Firm Registration Form.

Current Firm Information

Firm Name _____ Firm Permit # _____

Primary Firm Address _____

City _____ State _____ Zip _____

Contact Name _____ Contact Phone _____

Legal form of firm prior to the name change:

CPA Corporation	CPA Limited Liability Partnership
CPA Partnership	CPA Limited Liability Company
Sole Proprietorship	Foreign Firm Practicing in Minnesota

Proposed Changes

Proposed Firm Name _____

Is your firm's legal form changing? No Yes—**If yes, don't use this form; instead submit a new Firm Registration Form.**

List the name and complete address of every owner, partner, member, shareholder, director or officer of the firm who resides in or practices in Minnesota. Attach list, if necessary.

Name	Address	City	State	Zip Code

Explain in detail the reason for the change. Attach additional sheets if necessary.

Signature of Sole Proprietor _____ Printed Name _____ Date _____