

THE MINNESOTA BOARD OF ACCOUNTANCY

BOARD MEMORANDUM

July 12, 2017

TO: All Board Members
Christopher Kaisershot, Assistant Attorney General

FROM: Greg Steiner, CPA, Board Chair

SUBJECT: July 12, 2017, BOARD MEETING MINUTES
9:10 AM
GOLDEN RULE BUILDING, Suite 295 (2nd floor)

The Board held its regularly scheduled meeting on the above-mentioned date, time and location.

- 1) **CALL TO ORDER**
Attendance:
Gregory S. Steiner, CPA, Board Chair
Sharon A. Jensen, CPA
Christopher Omdahl, CPA
Lance Radziej, CPA
Charles Selcer, CPA
Godson Sowah, CPA
Scott Van Binsbergen, Public Member (Absent)
Michael M. Vekich, CPA
Alan J. Wilensky, Public Member

OTHERS:
Doreen Frost, Executive Director
Andrea Barker, Assistant Executive Director
Sara Datko, Complaint Specialist
Kay Weiss, Communications Specialist

GUESTS:

Anne Janotta Erickson, Minnesota Society of Certified Public Accountants (MNCPA)

Faye Hayhurst, CPA, Minnesota Society of Certified Public Accountants (MNCPA)

Kurt Juergensen, CPA, Minnesota Association of Public Accountants (MAPA)

Lynn Kletscher, Minnesota Society of Certified Public Accountants (MNCPA)

Lisa Miller, CPA, Colle & McVoy

Troy Olsen, Minnesota Association of Public Accountants (MAPA)

2) APPROVAL OF THE JUNE 13, 2017, BOARD MEETING MINUTES

A) **MSP: To Approve the June 13, 2017, meeting minutes.**

3) COMPLAINT COMMITTEE REPORT (Michael M. Vekich, Committee Chair)

The Complaint Committee requests a closed session to address disciplinary matters.

A) **MSP: To Close session to address enforcement actions under Minnesota Statutes 214 (2016).**

B) **MSP: To Reopen the meeting.** The Board issued the following Orders:

1. In the Matter of Gene S. Astolfi, the Board issued a Stipulation and Consent Order and Order to Reinstate.

2. In the Matter of Keith Edward Muckenhirn, the Board issued a Stipulation and Consent Order and Order to Reinstate.

3. In the Matter of Leslie Dawn Nagel, the Board issued a Stipulation and Consent Order and Order to Reinstate.

4. In the Matter of Kathryn Mary Kemp Rodham, the Board issued a Stipulation and Consent Order and Order to Reinstate.

5. In the Matter of Pamela Jean Ricker and Ricker Accounting, the Board issued a Stipulation and Consent Order.

MP: To Approve and Adopt committee recommendations.

4) EXECUTIVE COMMITTEE REPORT (Greg Steiner, CPA, Board Chair)

A) Received staffing update from the Executive Director.

B) Suzanne Jolicoeur, AICPA State Regulatory Outreach Senior Manager, will be presenting at the September 12 Board Meeting.

5) EXECUTIVE DIRECTOR'S REPORT (Doreen Frost, Executive Director)

A) Staffing update – Discussed.

B) Budget and Revenue Reports (**ATTACH. 5B**) – FYI.


C) Expense Report – all from the prior fiscal year were received. A reminder that expense reimbursement requests are due within 30 days of when the expense was incurred.

- 6) EXAMINATION & CREDENTIALING COMMITTEE MEETING REPORT
(Charles Selcer, CPA, Committee Chair)
- A) Approved the applications of 21 Minnesota candidates, one transfer candidate, and nine reciprocal candidates.
 - B) Approved three petitions for waiver.
- MP: To Approve and Adopt Committee recommendations.**
- 7) CONTINUING PROFESSIONAL EDUCATION COMMITTEE REPORT
(Lance Radziej, CPA, Committee Chair)
- A) Approved five petitions for waiver, denied one.
 - B) CPE Audit Report: Documents from 107 of the now total 109 individuals selected for audit have been received. Of the 109, 20 (including two who did not respond) required referral to staff. 90 audits are now complete.
- MP: To Approve and Adopt Committee recommendations.**
- 8) FIRM CREDENTIALING COMMITTEE REPORT
(Christopher Omdahl, CPA, Committee Chair)
- A) Approved three Minnesota CPA firm permits.
 - B) Approved two firm name change request, with a third pending additional information from the firm.
 - C) Accepted fourteen peer reviews.
- MP: To Approve and Adopt Committee recommendations.**
- 9) UNFINISHED BUSINESS
- A) June 30, 2017 Board Letter Addressing Peer Review Rules Update – FYI.
- 10) NEW BUSINESS
- A) Revisions to the UAA: Section 14 – NASBA is seeking comment. Lance Radziej will create a draft letter for the Board to review at the September meeting.
 - B) NASBA Annual Meeting, October 29-November 1, 2017. Authorization to Attend needed.
MSP: To approve attendance of four Board members and one staff member.
 - C) Rule Modifications (**ATTACH 10C**). Proposed changes to language in the current Rules Package – Discussed.
MSP: To approve discussed changes to Rules Package.
Andrea Barker will contact those who requested a hearing regarding those language changes that the Board has now approved and will advise them of their option to withdraw their request for a hearing.
 - D) New Licenses Report
MSP: To approve New Licenses Report.

11) PUBLIC COMMENT
A) None.

12) ADJOURNED: 11:30 a.m.

Next meeting is Tuesday, September 12, 2017.



Sharon A. Jensen, Vice Chair