

## RAP FIRM/SP NAME CHANGE REQUEST

- All firm name changes must comply with [MN Rules 1105.7450](#) and must be approved by the Board before implementation or renewal. **Do not submit your renewal form until after the firm name change is approved by the Board.**
- If RAP firm (not RAP SP), along with this form, please submit a copy of the **Articles of Incorporation** or **Certificate of Authority** from the Minnesota Secretary of State showing the name change.
- If your firm's legal form is changing, don't use this form; instead submit a new [Firm Registration Form](#).
- You may mail (see address above) or email this form and the Secretary of State documents to [boa@state.mn.us](mailto:boa@state.mn.us). Put "RAP Firm/SP Name Change Request" and your firm permit number in the subject line.

### Current Firm Information

Firm Name				Firm Permit #	
Primary Firm Address					
City		State		Zip	
Contact Name			Contact Phone		
Legal form of firm prior to the name change:	<input type="checkbox"/> Corporation	<input type="checkbox"/> Limited Liability Partnership			
	<input type="checkbox"/> Partnership	<input type="checkbox"/> Limited Liability Company			
	<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Foreign Firm Practicing in Minnesota			

### Proposed Changes

**PROPOSED** Firm Name \_\_\_\_\_

Is your firm's legal form changing? ☐ Yes—If yes, don't use this form; instead submit a new [Firm Registration Form](#). ☐ No

List the **name and complete address** of every owner, partner, member, shareholder, director or officer of the firm who resides in or practices in Minnesota. Attach list, if necessary.

Name	Address	City	State	Zip Code

Explain in detail the reason for the change. Attach additional sheets if necessary.

If signing electronically, I agree that my electronic signature shall constitute the execution of this document in exactly the same manner as if I had signed by hand.

\_\_\_\_\_  
**Signature** of owner/managing partner/officer

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date