

BOARD MEMORANDUM**June 16, 2020**

TO: All Board Members
Christopher Kaisershot, Assistant Attorney General

FROM: Sharon Jensen, CPA, Board Chair

SUBJECT: JUNE 16, 2020 BOARD MEETING MINUTES
Conducted remotely via Webex
8:30 AM

The Board held its regularly scheduled meeting on the above-mentioned date, time and location.

- 1) **CALL TO ORDER – ROLL CALL:**
Sharon Jensen, CPA, Board Chair
Charles Selcer, CPA
Chas McElroy, CPA (Absent)
Greg Steiner, CPA
Christopher Omdahl, CPA
Lance Radziej, CPA
Godson Sowah, CPA
Scott Van Binsbergen, Public Member
Alan Wilensky, Public Member

OTHERS IN ATTENDANCE:

Doreen Johnson, Executive Director
Kay Weiss, Assistant Executive Director
Holly Salmela, State Program Administrator
Jamie Eschbach, Investigator
J'Nell Nordin, OAS-I

GUESTS:

Geno Fragnito, Minnesota Society of Certified Public Accountants (MNCPA)
Linda Wedul, Minnesota Society of Certified Public Accountants (MNCPA)
Troy Olsen, Minnesota Association of Public Accountants (MAPA)
Al Thomas, Member of the public

- 2) Welcome Jamie Eschbach, Investigator for the Board of Accountancy.
- 3) Under Open Meeting Law 13D.02 and due to COVID-19, it was not practical or prudent for all Board members to be physically present at the meeting – discussed.
- 4) APPROVAL OF THE APRIL 30, 2020 BOARD MEETING MINUTES
MSP: To approve the April 30, 2020 meeting minutes.
- 5) COMPLAINT COMMITTEE REPORT (Greg Steiner, CPA, Committee Chair)
The Complaint Committee requests a closed session to discuss disciplinary matters and petition for waiver requests which include private data.
 - A) **MSP: To close session to address enforcement actions under Minnesota Statutes 214 (2018).**
 - B) **MSP: To reopen the meeting.** The Board issued the following Orders:
 - 1) In the matter of Casey Jon Sallander, the Board issued a Stipulation and Consent Order and an Order to Reinstate.
 - 2) In the matter of Lauren Elizabeth Napheys, the Board issued a Stipulation and Consent Order and an Order to Reinstate.
 - 3) In the matter of Boyer and Company, the Board issued a Stipulation and Consent Order.
 - 4) In the matter of Diane Lynn Cole, the Board issued a Stipulation and Consent Order.
 - 5) In the matter of Brown Accounting, the Board issued a Settlement and a Cease and Desist Order.
- 6) EXECUTIVE COMMITTEE REPORT (Sharon Jensen, CPA, Board Chair)
 - A) Report on March 11, 2020 meeting – discussed.**MP: To accept the report.**
- 7) EXECUTIVE DIRECTOR’S REPORT (Doreen Johnson, Executive Director)
 - A) Budget and Revenue reports - discussed.
 - B) Open appointments – discussed.**MP: To accept the report.**
- 8) EXAMINATION & CREDENTIALING COMMITTEE MEETING REPORT (Godson Sowah, CPA, Committee Chair)
 - A) No meeting held.
- 9) FIRM CREDENTIALING COMMITTEE REPORT (Scott Van Binsbergen, Committee Chair)
 - A) No meeting held.

10) UNFINISHED BUSINESS
None.

11) NEW BUSINESS

A) Requests for Exception:

- 1) Applicant A: request for an exam score extension. **MSP: To approve**
- 2) Applicant B: request for an exam score extension. **MSP: To deny**
- 3) Applicant C: request for an exam score extension. **MSP: To deny**
- 4) Applicant D: request for an exam score extension. **MSP: To approve**
- 5) Applicant E: request for an exam score extension. **MSP: To approve**

B) Peer Review

- 1) 00669 Schechter Dokken Kanter Andrews & Selcer Ltd - Charles Selcer recused himself from the decision regarding Schechter Dokken Kanter Andrews & Selcer. **MSP: To approve**
- 2) 00901 Gregory B Arnott PA **MSP: To approve**
- 3) 01062 Michael G Kissell, Ltd **MSP: To approve**
- 4) 01286 Doeren Mayhew **MSP: To approve**
- 5) 01616 Susan K Patten CPA Ltd **MSP: To approve**
- 6) 06978 Harold J Rotunda CPA **MSP: To approve**
- 7) F2021 Klimek & Kasella Ltd **MSP: To approve**
- 8) F2046 Mark T. Lutz, LLC **MSP: To approve**
- 9) F2070 Henjes, Conner & William, P.C. **MSP: To approve**
- 10) F2318 Gardiner + Company, P.C. **MSP: To approve**
- 11) F2379 Squar Milner LLP **MSP: To approve**
- 12) 01086 Foreman & Airhart, Ltd. **MSP: To approve**
- 13) 01110 Thomas W. Stotesbery, Ltd **MSP: To approve**
- 14) 01201 Sands, Lee and Anderson, Ltd. **MSP: To approve**
- 15) 01246 Bertolas & Pekula LLC **MSP: To approve**
- 16) 01524 Landwehr Financial Solutions, LLC **MSP: To approve**
- 17) F1715 John Stepowoy Jr., Accountant LLC **MSP: To approve**
- 18) F1901 Wiltrout Accounting, LLC **MSP: To approve**
- 19) F2054 BWK Rogers PC **MSP: To deny – referred to staff**
- 20) F2118 J. Maiers CPA LLC **MSP: To approve**

C) Peer Review cycle change

- 1) F1751 Reilly, Penner & Benton LLP
MSP: To approve

D) Peer Review extension request

- 1) F2101 JPJ CPA, LLP
MSP: To deny

- E) Applications for Minnesota firm permit
 - 1) Jay Elstad CPA LLC
MSP: To approve
 - 2) Olufemi B Ijadimbola CPA Ltd
MSP: To approve
- F) Application for a foreign firm permit
 - 1) Moore Colson & Company, P.C.
MSP: To approve
- G) Firm name change request
 - 1) Baker Tilly Virchow Krause, LLP
MSP: To deny, request additional information.
- H) Extension of Peer Review deadline in response to COVID-19 – discussed.
- I) Proposed revisions to Uniform Accountancy Act model rules released by NASBA – discussed.
- J) New domain name “.CPA” – discussed.
- K) PEEC Exposure on staff augmentation – discussed.
- L) Statewide Indirect Cost (SWIDC) & Statewide Special Systems Billing (SWSSB) detail statement for FY2021 – discussed.
- M) New Licenses Report.
MSP: To approve new licenses report.
- N) Health Screening, Entry to Board office/meeting space – discussed.

12) PUBLIC COMMENT
(None)

13) ADJOURNED: 11:30 a.m.

Next Meeting: Wednesday, July 29, 2020 at 8:30 a.m.

EXECUTIVE COMMITTEE**June 16, 2020**

TO: Sharon Jensen, CPA, Board Chair
Charles Selcer, CPA, Vice Chair
Charles McElroy, CPA, Secretary/Treasurer (Absent)

FROM: Sharon Jensen, CPA, Board Chair

SUBJECT: JUNE 16, 2020 COMMITTEE MEETING MINUTES
Conducted remotely via WebEx
8:00 AM

The Executive Committee held its regularly scheduled meeting on the above-mentioned date, time and location.

Others Attending:

Doreen Johnson, Executive Director

Kay Weiss, Assistant Executive Director

J'Nell Nordin, OAS-I

Geno Fragnito, Minnesota Society of Certified Public Accountants (MNCPA)

- 1) APPROVAL OF THE MARCH 11, 2020 COMMITTEE MEETING MINUTES.
MSP: To approve.
- 2) UNFINISHED BUSINESS
 - A) Internal Controls: Annual report due July 31, 2020. – discussed.
- 3) NEW BUSINESS
 - A) PEEC Exposure of staff augmentation – discussed.
 - B) Staffing update: Laurie Nistl retired – discussed.
- 4) Adjourn