



BOARD MEMORANDUM

July 29, 2020

TO: All Board Members
Christopher Kaisershot, Assistant Attorney General

FROM: Sharon Jensen, CPA, Board Chair

SUBJECT: JULY 29, 2020 BOARD MEETING MINUTES
Conducted remotely via Webex
8:30 AM

The Board held its regularly scheduled meeting on the above-mentioned date, time and location.

- 1) CALL TO ORDER – ROLL CALL:
Sharon Jensen, CPA, Board Chair
Charles Selcer, CPA
Charles McElroy, CPA
Gregory Steiner, CPA (Absent)
Amanda Guanzini, CPA
Lance Radziej, CPA
Godson Sowah, CPA
Scott Van Binsbergen, Public Member
Alan Wilensky, Public Member

OTHERS IN ATTENDANCE:

Doreen Johnson, Executive Director
Kay Weiss, Assistant Executive Director
Holly Salmela, State Program Administrator
Jamie Eschbach, Investigator
J'Nell Nordin, OAS-I

GUESTS:

Linda Wedul, Minnesota Society of Certified Public Accountants (MNCPA)
Geno Fragnito, Minnesota Society of Certified Public Accountants (MNCPA)
Troy Olsen, Minnesota Association of Public Accountants (MAPA)
Thomas Shroyer

GUESTS(continued):

James Smolinski

Theresa Nickels

Yunjeong Fullerton

- 2) Welcome to Amanda Guanzini, CPA.
- 3) Under Open Meeting Law 13D.02 and due to COVID-19 and the Peacetime Pandemic Order, it was not practical or prudent for all Board members to be physically present at the meeting, the public is still able to participate – discussed.
- 4) APPROVAL OF THE JUNE 16, 2020 BOARD MEETING MINUTES
MSP: To approve the June 16, 2020 meeting minutes.
Roll call vote: All 8 members voted to approve.
- 5) COMPLAINT COMMITTEE REPORT (Charles Selcer, CPA, Reporting)
The Complaint Committee requests a closed session to discuss enforcement matters which include private data.
 - A) **MSP: To close session to address enforcement actions under Minnesota Statutes 214 (2018).**
 - B) **MSP: To reopen the meeting.** Roll call vote: Alan: No response Godson: Yes
Amanda: Yes Lance: No response
Chas: Yes Scott: Yes
Chuck: Yes Sharon: Yes

The Board issued the following Orders:

- 1) In the Matter of Thomas Charles Walters, the Board issued a Stipulation and Consent Order and Order to Reinstate.
- 2) In the Matter of Marcia Beth Lowry, the Board issued a Stipulation and Consent Order and Order to Reinstate.
- 3) In the Matter of Ruth Haile, the Board issued a Stipulation and Consent Order and Order to Reinstate.
- 4) In the Matter of Charles H Roeder, the Board issued a Stipulation and Consent Order and Order to Reinstate.
- 5) In the Matter of Nicole Rae Lies, the Board issued a Stipulation and Consent Order and Order to Reinstate.
- 6) In the Matter of Jess Robert James Dvorak, the Board issued a Stipulation and Consent Order and Order to Reinstate.
- 7) In the Matter of Anthony Joseph Nanne, the Board issued a Stipulation and Consent Order and Order to Reinstate.
- 8) In the Matter of Michael Stanley Marquardt, the Board issued a Stipulation and Consent Order.

- 9) In the Matter of Albert J. Colianni Jr., the Board issued a Stipulation and Consent Order and Order to Reinstate.
- 10) In the Matter of Alex Rankin Massopust, the Board issued a Stipulation and Consent Order and Order to Reinstate.
- 11) In the Matter of Kelly Jean Bolin, the Board issued a Stipulation and Consent Order and Order to Reinstate.
- 12) In the Matter of William Stephen Forsberg, the Board issued a Stipulation and Consent Order and Order to Reinstate.
- 13) In the Matter of Althoff and Nordquist, LLC, the Board issued a Stipulation and Consent Order.
- 14) In the Matter of Wendy Lee Harden, the Board issued a Stipulation and Consent Order.

6) EXECUTIVE COMMITTEE REPORT (Sharon Jensen, CPA, Board Chair)

- A) Internal controls – discussed.
- B) Staffing update – discussed.
- C) NASBA 113th Annual meeting, November 2-4, 2020 – discussed.
- D) Star Tribune inquiries to Board members – discussed.

MSP: To accept the report.

Roll call vote: Alan: Yes Godson: Yes
 Amanda: Yes Lance: No response
 Chas: Yes Scott: Yes
 Chuck: Yes Sharon: Yes

7) EXECUTIVE DIRECTOR’S REPORT (Doreen Johnson, Executive Director)

- A) Open appointments – discussed.
- B) Budget and Revenue reports FY20 - discussed.
- C) Budget and Revenue reports FY21 – discussed.

MP: To accept the report.

Roll call vote: Alan: Yes Godson: Yes
 Amanda: Yes Lance: No response
 Chas: Yes Scott: Yes
 Chuck: Yes Sharon: Yes

8) EXAMINATION & CREDENTIALING COMMITTEE MEETING REPORT
 (Godson Sowah, CPA, Committee Chair)

No meeting held.

9) FIRM CREDENTIALING COMMITTEE REPORT (Scott Van Binsbergen, Committee Chair)

No meeting held.

10) UNFINISHED BUSINESS

A) Baker Tilly Virchow Krause, LLP; Firm name change request.

MSP: To approve

Roll call vote: All 8 members voted to approve.

11) NEW BUSINESS

A) Requests for Exception:

1) Applicant A: request for exemption of late reporting fee.

MSP: To approve

Roll call vote: Alan: Yes Godson: Yes
Amanda: Yes Lance: No response
Chas: Yes Scott: Yes
Chuck: Yes Sharon: Yes

2) Applicant B: request to accept an expired exam score.

MSP: To deny

Roll call vote: Alan: Yes Godson: Yes
Amanda: Yes Lance: No response
Chas: Yes Scott: Yes
Chuck: Yes Sharon: Yes

3) Applicant C: request for an exam score extension.

MSP: To deny

Roll call vote: Alan: Yes Godson: Yes
Amanda: Yes Lance: No response
Chas: Yes Scott: Yes
Chuck: Yes Sharon: Yes

4) Applicant D: request for an exam score extension.

MSP: To deny

Roll call vote: Alan: Yes Godson: Yes
Amanda: Yes Lance: No response
Chas: Yes Scott: Yes
Chuck: Yes Sharon: Yes

5) Applicant E: request for an exam score extension.

MSP: To approve

Roll call vote: Alan: Yes Godson: Yes
Amanda: Yes Lance: No response
Chas: Yes Scott: Yes
Chuck: Yes Sharon: Yes

B) Peer Review

1) 01270 Nancy M. Bormann PA

MSP: To approve

Roll call vote: Alan: Yes Godson: No response
Amanda: Yes Lance: No response
Chas: Yes Scott: Yes
Chuck: Yes Sharon: Yes

2) F2128 Gray, Gray & Gray, LLP

MSP: To approve

Roll call vote: Alan: Yes Godson: No response
Amanda: Yes Lance: No response
Chas: Yes Scott: Yes
Chuck: Yes Sharon: Yes

- 3) F2128 Gray, Gray & Gray, LLP
MSP: To approve Roll call vote: Alan: Yes Godson: No response
Amanda: Yes Lance: No response
Chas: Yes Scott: Yes
Chuck: Yes Sharon: Yes
- 4) 00157 Boyer & Company
MSP: To approve Roll call vote: Alan: Yes Godson: Yes
Amanda: Yes Lance: No response
Chas: Yes Scott: Yes
Chuck: Yes Sharon: Yes
- 5) F2085 Mason Limited DBA: Mason CPA
MSP: To approve Roll call vote: Alan: Yes Godson: Yes
Amanda: Yes Lance: No response
Chas: Yes Scott: Yes
Chuck: Yes Sharon: Yes
- 6) F2054 BWK Rogers PC
MSP: To approve Roll call vote: Alan: Yes Godson: Yes
Amanda: Yes Lance: No response
Chas: Yes Scott: Yes
Chuck: Yes Sharon: Yes

C) Applications for Minnesota firm permit

- 1) April Firle, CPA, PLLC
MSP: To approve Roll call vote: Alan: Yes Godson: Yes
Amanda: Yes Lance: No response
Chas: Yes Scott: Yes
Chuck: Yes Sharon: Yes
- 2) Big Al's Bookkeeping and Tutoring Services
MSP: To deny Roll call vote: Alan: Yes Godson: Yes
Amanda: Yes Lance: No response
Chas: Yes Scott: Yes
Chuck: Yes Sharon: Yes

D) Minnesota Association of Public Accountants report on CPE programs and procedures-attachments available for review at the Board office.

MSP: To accept Roll call vote: Alan: Yes Godson: Yes
Amanda: Yes Lance: No response
Chas: Yes Scott: Yes
Chuck: Yes Sharon: Yes

E) New Licenses Report.

MSP: To approve Roll call vote: Alan: Yes Godson: Yes
Amanda: Yes Lance: No response
Chas: Yes Scott: Yes
Chuck: Yes Sharon: Yes

F) National Association of State Boards of Accountancy 113th Annual Meeting,
November 2-4, 2020 – discussed.

12) PUBLIC COMMENT
(NONE)

13) ADJOURNED: 11:30 a.m.

Next Meeting: Tuesday, September 22, 2020 at 8:30 a.m.

EXECUTIVE COMMITTEE

July 29, 2020

AMENDED AT SEPTEMBER 22, 2020 EXECUTIVE COMMITTEE MEETING

TO: Sharon Jensen, CPA, Board Chair
Charles Selcer, CPA, Vice Chair (Absent)
Charles McElroy, CPA, Secretary/Treasurer

FROM: Sharon Jensen, CPA, Board Chair

SUBJECT: JULY 29, 2020 COMMITTEE MEETING MINUTES
Conducted remotely via WebEx
8:00 AM

The Executive Committee held its regularly scheduled meeting on the above-mentioned date, time and location.

OTHERS IN ATTENDANCE:

Doreen Johnson, Executive Director
Kay Weiss, Assistant Executive Director
J'Nell Nordin, OAS-I

GUESTS:

Linda Wedul, Minnesota Society of Certified Public Accountants (MNCPA)
Geno Fragnito, Minnesota Society of Certified Public Accountants (MNCPA)
Troy Olsen, Minnesota Association of Public Accountants (MAPA)
Thomas Shroyer, Attorney

- 1) **APPROVAL OF THE JUNE 16, 2020 COMMITTEE MEETING MINUTES.**
Roll call vote: Both members voted to approve minutes.
MSP: To approve.
- 2) Under Open Meeting Law 13D.02 and due to COVID-19 and the Peacetime Pandemic Order, it was not practical or prudent for all Board members to be physically present at the meeting, the public is still able to participate – discussed.
- 3) **UNFINISHED BUSINESS**
 - A) Internal Controls – discussed.

- 4) NEW BUSINESS
 - A) Staffing update – discussed.
 - B) NASBA 113th Annual meeting, November 2-4, 2020 – discussed.
 - C) Star Tribune inquiries to Board members (FYI only)

- 5) Adjourn