



BOARD MEMORANDUM

September 22, 2020

TO: All Board Members
Christopher Kaisershot, Assistant Attorney General

FROM: Sharon Jensen, CPA, Board Chair

SUBJECT: SEPTEMBER 22, 2020 BOARD MEETING MINUTES
Conducted remotely via Webex
8:45 AM

The Board held its regularly scheduled meeting on the above-mentioned date, time and location.

- 1) **CALL TO ORDER – ROLL CALL:**
Sharon Jensen, CPA, Board Chair
Charles Selcer, CPA
Charles McElroy, CPA
Gregory Steiner, CPA
Amanda Guanzini, CPA
Lance Radziej, CPA
Godson Sowah, CPA
Scott Van Binsbergen, Public Member
Alan Wilensky, Public Member

OTHERS IN ATTENDANCE:

Doreen Johnson, Executive Director
Christopher Kaisershot, Assistant Attorney General
Kay Weiss, Assistant Executive Director
Holly Salmela, State Program Administrator
J'Nell Nordin, OAS-I

GUESTS:

Linda Wedul, Minnesota Society of Certified Public Accountants (MNCPA)
Geno Fragnito, Minnesota Society of Certified Public Accountants (MNCPA)
Troy Olsen, Minnesota Association of Public Accountants (MAPA)

- 2) Under Open Meeting Law 13D.02 and due to COVID-19 and the Peacetime Pandemic Order, it was not practical or prudent for all Board members to be physically present at the meeting, the public is still able to participate – discussed.
- 3) APPROVAL OF THE JULY 29, 2020 BOARD MEETING MINUTES
MSP: To approve the July 29, 2020 meeting minutes.
Roll call vote: All 9 members voted to approve.
- 4) COMPLAINT COMMITTEE REPORT (Greg Steiner, CPA, Committee Chair)
The Complaint Committee requests a closed session to discuss enforcement matters which include private data.
 - A) **MSP: To close session to address enforcement actions under Minnesota Statutes 214 (2018).** Roll call vote: All 9 members voted to approve.
 - B) **MSP: To reopen the meeting.** Roll call vote: All 9 members voted to approve.
The Board issued the following Orders:
 - 1) In the Matter of Miller Melena & Company, Ltd, the Board issued a Stipulation and Consent Order.
 - 2) In the Matter of Brady Wessel Anderson, the Board issued a Stipulation and Consent Order and Order to Reinstate.
 - 3) In the Matter of Jeffrey Lynn Petersen, the Board issued a Stipulation and Consent Order.
 - 4) In the Matter of Stephanie Lynn Paquin, the Board issued a Reinstatement Order.
 - 5) In the Matter of Sarah Rainn Metz, the Board issued a Reinstatement Order.
 - 6) In the Matter of Connor Mackenzie Butler, the Board issued a Reinstatement Order.
 - 7) In the Matter of Steve Ernst Tondera, the Board issued a Reinstatement Order.
 - 8) In the Matter of Julie Kay Getchell, the Board issued a Reinstatement Order.
 - 9) In the Matter of Tate William Severson, the Board issued a Reinstatement Order.
 - 10) In the Matter of Anthony Martin Margarit, the Board issued a Reinstatement Order.
 - 11) In the Matter of Megan Mary Lowenberg, the Board issued a Reinstatement Order.
 - 12) In the Matter of Gregory Lawrence Boderman, the Board issued a Reinstatement Order.
 - 13) In the Matter of Syed Masroor Moiz, the Board issued a Reinstatement

Order.

14) In the Matter of Matthew D'Artagnan Olsen, the Board issued a Reinstatement Order.

15) In the Matter of Paula Ann McKay, the Board issued a Reinstatement Order.

5) EXECUTIVE COMMITTEE REPORT (Sharon Jensen, CPA, Board Chair)

A) Internal controls – discussed.

B) NASBA 113th Annual meeting, November 2-4, 2020 – discussed.

C) Licensing fees potential reductions – discussed.

MSP: To accept the report.

Roll call vote:	Alan Wilensky: Yes	Charles Selcer: Yes	Lance Radziej: Yes
	Amanda Guanzini: Yes	Godson Sowah: Yes	Scott Van Binsbergen: No response
	Charles McElroy: Yes	Gregory Steiner: Yes	Sharon Jensen: Yes

6) EXECUTIVE DIRECTOR'S REPORT (Doreen Johnson, Executive Director)

A) Open appointments – discussed.

B) Budget and Revenue reports - discussed.

C) Renewals open early for Board Members to test – discussed.

MP: To accept the report.

Roll call vote:	Alan Wilensky: Yes	Charles Selcer: Yes	Lance Radziej: Yes
	Amanda Guanzini: Yes	Godson Sowah: Yes	Scott Van Binsbergen: No response
	Charles McElroy: Yes	Gregory Steiner: Yes	Sharon Jensen: Yes

7) EXAMINATION & CREDENTIALING COMMITTEE MEETING REPORT

(Godson Sowah, CPA, Committee Chair)

No meeting held.

8) FIRM CREDENTIALING COMMITTEE REPORT (Scott Van Binsbergen, Committee Chair)

No meeting held.

9) UNFINISHED BUSINESS

NASBA 113th Annual meeting, November 2-4, 2020 – discussed.

10) NEW BUSINESS

A) In the Matter of Christopher John Murphy, the Board issued an Order to Reinstatement.

MSP: To approve

Roll call vote:	Alan Wilensky: Yes	Amanda Guanzini: Yes
	Godson Sowah: Yes	Lance Radziej: Yes
	Scott Van Binsbergen: No response	Sharon Jensen: Yes

B) Requests for Exception:

- 1) Applicant A: Request for an exam score extension.

MSP: To approve

Roll call vote: Alan Wilensky: Yes Amanda Guanzini: Yes
Charles McElroy: Yes Charles Selcer: Yes
Godson Sowah: Yes Gregory Steiner: Yes
Lance Radziej: Yes Scott Van Binsbergen: No response
Sharon Jensen: Yes

- 2) Applicant B: Request for an exam score extension.

MSP: To approve

Roll call vote: Alan Wilensky: Yes Amanda Guanzini: Yes
Charles McElroy: Yes Charles Selcer: Yes
Godson Sowah: Yes Gregory Steiner: Yes
Lance Radziej: Yes Scott Van Binsbergen: No response
Sharon Jensen: Yes

- 3) Applicant C: Request for an exam score extension.

MSP: To approve

Roll call vote: Alan Wilensky: Yes Amanda Guanzini: Yes
Charles McElroy: Yes Charles Selcer: Yes
Godson Sowah: Yes Gregory Steiner: Yes
Lance Radziej: Yes Scott Van Binsbergen: No response
Sharon Jensen: Yes

- 4) Applicant D: Request for an exam score extension.

MSP: To approve

Roll call vote: Alan Wilensky: Yes Amanda Guanzini: Yes
Charles McElroy: Yes Charles Selcer: Yes
Godson Sowah: Yes Gregory Steiner: Yes
Lance Radziej: Yes Scott Van Binsbergen: No response
Sharon Jensen: Yes

- 5) Applicant E: Request for reinstatement of an expired exam score.

MSP: To deny

Roll call vote: Alan Wilensky: Yes Amanda Guanzini: Yes
Charles McElroy: Yes Charles Selcer: Yes
Godson Sowah: Yes Gregory Steiner: Yes
Lance Radziej: Yes Scott Van Binsbergen: No response
Sharon Jensen: Yes

- 6) Applicant F: Request for waiver of CPE requirements.

MSP: To approve

Roll call vote: Alan Wilensky: Yes Amanda Guanzini: Yes
Charles McElroy: Yes Charles Selcer: Yes
Godson Sowah: Yes Gregory Steiner: Yes
Lance Radziej: Yes Scott Van Binsbergen: No response
Sharon Jensen: Yes

7) Applicant G: Request for waiver of CPE non-compliance fees.

MSP: To approve

Roll call vote: Alan Wilensky: Yes Amanda Guanzini: Yes
Charles McElroy: Yes Charles Selcer: Yes
Godson Sowah: Yes Gregory Steiner: Yes
Lance Radziej: Yes Scott Van Binsbergen: No response
Sharon Jensen: Yes

**Scott Van Binsbergen left the meeting.*

8) Applicant H: Request for an exam score extension.

MSP: To approve Roll call vote: All 8 members voted to approve.

C) Peer Review

(1) Alan C. Anderson Chartered -#00105

MSP: To approve Roll call vote: All 8 members voted to approve.

(2) B Johnson & Associates Ltd -#01166

MSP: To approve Roll call vote: All 8 members voted to approve.

(3) Kelly J. Nelson, Ltd. -#01297

MSP: To approve Roll call vote: All 8 members voted to approve.

(4) Clasen Stegner & Schiessl CPAs, Ltd. -#F2110

MSP: To approve Roll call vote: All 8 members voted to approve.

(5) Johnson Lambert LLP -#F2009

MSP: To approve Roll call vote: All 8 members voted to approve.

(6) Clay A. Alveshere, CPA -#08235

MSP: To approve Roll call vote: All 8 members voted to approve.

(7) Saunders Mertens Schmitz P.A. -#01053

MSP: To approve Roll call vote: All 8 members voted to approve.

(8) Michael Lundbohm, LTD -#00892

MSP: To approve Roll call vote: All 8 members voted to approve.

(9) Douglas J. Waterman, P.A. -#00925

MSP: To approve Roll call vote: All 8 members voted to approve.

(10) Ricky L. Carlson -#15546

MSP: To approve Roll call vote: All 8 members voted to approve.

(11) Jeffrey Goldetsky, P.A. -#F1709

MSP: To approve Roll call vote: All 8 members voted to approve.

(12) Bragstad & Bragstad Ltd. -#00160

MSP: To approve Roll call vote: All 8 members voted to approve.

D) Peer Review extension request

ELO Prof. L.L.C. -#F2087

MSP: To approve Roll call vote: All 8 members voted to approve.

- E) Applications for Minnesota firm permit
- 1) Altruic Advisors, PLLC
MSP: To deny Roll call vote: All 8 members voted to deny.
 - 2) Brennan Tax & Business Services, LLC
MSP: To approve
Roll call vote: Alan Wilensky: Yes Gregory Steiner: Yes
Amanda Guanzini: Yes Godson Sowah: No response
Charles McElroy: Yes Lance Radziej: Yes
Charles Selcer: Yes Sharon Jensen: Yes
 - 3) M.J. Barrett & Company
MSP: To deny
Roll call vote: Alan Wilensky: Yes Gregory Steiner: Yes
Amanda Guanzini: Yes Godson Sowah: No response
Charles McElroy: Yes Lance Radziej: Yes
Charles Selcer: Yes Sharon Jensen: Yes
- F) Applications for foreign firm permit
- 1) BPM LLP
MSP: To carry-over to October 27, 2020 meeting.
Roll call vote: All 8 members voted to carry-over.
 - 2) Exact Accounting and Financial Services LLC
MSP: To deny Roll call vote: All 8 members voted to deny.
 - 3) RW Group LLC
MSP: To deny Roll call vote: All 8 members voted to deny.
- G) Firm name change requests
- 1) Crust CPA, LLC *to* Owen CPA, LLC
MSP: To approve Roll call vote: All 8 members voted to approve.
 - 2) LaFayette, Melssen & Plath, Ltd. *to* LaFayette & Plath, Ltd.
MSP: To approve Roll call vote: All 8 members voted to approve.
 - 3) Matthew P Dostal PLLC *to* Dostal CPA Tax & Consulting
MSP: To approve Roll call vote: All 8 members voted to approve.
- H) NASBA exam statistics: Quarter 2-2020 (FYI only)
- I) AICPA Exposure draft: Staff Augmentation Arrangements – discussed.
- J) NASBA proposed Bylaws changes – discussed.
- K) Board of Accountancy Small Agency Profile (FYI only)
- L) Automatic revocation warning letters: mailing October 1, 2020 – discussed.
- M) 2021 Renewals – discussed.
- N) DRAFT 2021 Board meetings calendar – discussed.

- O) New Licenses Report.
MSP: To approve Roll call vote: All 8 members voted to approve.
- P) CPA Individual license cards (FYI only)

11) PUBLIC COMMENT
(NONE)

12) ADJOURNED: 11:51 a.m.

Next Meeting: Tuesday, October 27, 2020 at 8:30 a.m.

EXECUTIVE COMMITTEE**September 22, 2020**

TO: Sharon Jensen, CPA, Board Chair
Charles Selcer, CPA, Vice Chair (Absent)
Charles McElroy, CPA, Secretary/Treasurer

FROM: Sharon Jensen, CPA, Board Chair

SUBJECT: SEPTEMBER 22, 2020 COMMITTEE MEETING MINUTES
Conducted remotely via WebEx
8:00 AM

The Executive Committee held its regularly scheduled meeting on the above-mentioned date, time and location.

OTHERS IN ATTENDANCE:

Doreen Johnson, Executive Director
Kay Weiss, Assistant Executive Director
J'Nell Nordin, OAS-I

GUESTS:

Geno Fragnito, Minnesota Society of Certified Public Accountants (MNCPA)

- 1) Under Open Meeting Law 13D.02 and due to COVID-19 and the Peacetime Pandemic Order, it was neither practical nor prudent for all Board members to be physically present at the meeting, the public is still able to participate.
- 2) **APPROVAL OF THE JULY 30, 2020 COMMITTEE MEETING MINUTES.**
Roll call vote: Both members voted to approve amended minutes.
MSP: To approve.
- 3) **UNFINISHED BUSINESS**
Internal Controls: FY20 System Certification – discussed.
- 4) **NEW BUSINESS**
 - A) Staffing update – discussed.
 - B) NASBA 113th Annual meeting, November 2-4, 2020 – discussed.
 - C) PEEC Exposure draft: Minnesota will be responding – discussed.

D) Licensing fees potential reductions – discussed.

5) Adjourn – 8:25am